



Town of Stow
RECREATION COMMISSION
380 Great Road
Stow, Massachusetts 01775-1122
(978) 461-1411
FAX (978) 897-4534

Seasonal Waterfront Director in Stow, Massachusetts

Salary: \$15-\$18 per hour based on experience

Location: Pine Bluff Recreational Area, Stow, Ma.

Description: 14 Week Program
35-40 hours per week

The Stow Recreation Commission is seeks a Seasonal Waterfront Director is responsible for overseeing aquatics programming for a summer camp and managing waterfront employees

Essential Functions

- The Waterfront Director will Coordinate swim lessons at all levels for all ages.
- The Waterfront Director will lifeguard and teach swim lessons when needed.
- The Waterfront Director must plan and organize all program activities and staff scheduling, including staff training.
- Keep and maintain all necessary daily, weekly and periodic reports and submit them to the Stow Recreation Director.
- The Waterfront Director supervises the Lifeguards in seeing that the buoy lines, teaching stations, first aid supplies, kick boards, and other materials are available for use before the program begins and must also see that all equipment is stored at the end of the season.
- The Waterfront Director must conduct weekly trainings for all lifeguards to attend.
- Communicate with parents working as a liaison between the WSI and parents.
- Enforce Stow Recreations Rules and Regulations to patrons at the Waterfront, as well to staff when needed.

Qualifications: The Director must have a current WSI Certification and teaching experience (2-3 years preferred). A current Lifeguard, CPR and First Aid Certification required. The Director should have some familiarity with the mechanics of organizing and administering a large community swim program.

- ☐ At least 3 years of relevant experience preferred
- ☐ High School/Trade School degree preferred

How to Apply: The best-qualified applicants, as determined by initial screening of applications, will be invited to participate in an interview process. Interested candidates should send cover letter, resume and three professional references to Laura Greenough, Stow Recreation Department, 380 Great Road Stow, Ma. 01775 or e-mail to Recreation@stow-ma.gov. Applications will be accepted until position is filled. Stow is an Equal Opportunity Employer